



The following is an annual reminder of your rights as a client of Pawnee Mental Health Services. If you have difficulty reading or understanding these rights, please contact your local Pawnee office, treatment provider or administration (1-866-337-3353) for assistance with reviewing and explaining these rights.

As a client of Pawnee Mental Health Services you have the right to:

1. be treated with dignity and respect, and be free from verbal or physical abuse, neglect, exploitation and restraint/seclusion used a means of coercion, discipline, convenience or retaliation.
2. receive treatment services free of discrimination based on race, religion, ethnic origin, age, disabling or medical condition and ability to pay for services.
3. not to be subjected to the use of any type of treatment, technique, intervention, or practice, including the use of restraint or seclusion, done solely as a means of coercion, discipline, retaliation, or for convenience of any Pawnee staff, or interns.
4. receive treatment in the least restrictive, most appropriate manner that is consistent with your clinical condition and legal status.
5. an explanation of your own information regarding medical and psychiatric conditions, prescribed medications including the potential benefits and any known side effects or other risks associated with all medications that are prescribed for you, whether medication compliance is a condition of treatment, and any discharge plans for medication.
6. an explanation of the potential benefits and any known adverse consequences or risks associated with any type of treatment that is not referred to above, or is included in the client' treatment plan.
7. be provided with information about other clinically appropriate medications and alternative treatments, even if these medications or treatments are not the recommended choice of that client's treating professional.
8. to refuse any treatments or medications to which you have not consented unless such treatment is necessary to save your life or physical health.
9. as an involuntarily client, receive treatment pursuant to any court order and be informed that there may be legal consequences if you refuse to comply with the provisions of the treatment plan or to take any prescribed medication as court ordered.
10. consent in writing, refuse to consent, or withdraw consent to take any experimental medication or to participate in any experimental treatment, clinical trial, or research project without affecting the services available to you.
11. actively participate in the development of an individualized treatment plan, including the right to request changes in the treatment services being provided or to request that other staff members be assigned to provide these services, within the agency's ability to do so.
12. review or make changes to your treatment plan throughout the course of treatment.
13. receive treatment or other services from Pawnee in conjunction with treatment or other services obtained from other mental health professionals or providers who are not affiliated with or employed by Pawnee, subject only to any written conditions that Pawnee may establish only to ensure coordination of treatment of any services;
14. be free from coercion in engaging in or refraining from individual religious or spiritual activity, practice or belief.
15. be accompanied or represented by an individual of your own choice during your contacts with Pawnee. This includes the right to receive assistance from a family member, designated representative, or other individual in understanding, protecting, or exercising your client rights.
*Please note: This right will be subject to denial if the accompaniment or representation would compromise either your or others' right to confidentiality, or would interfere with your treatment, or that of other individuals, or Pawnee operations.
16. to see, review, and/or obtain a copy of your record at your own expense, unless it is determined that portions of your record should not be disclosed. *Please note: This determination shall be accompanied by a written statement placed within the clinical record required by K.A.R. 30-60-46, explaining why disclosure of that portion of the record at this time would be injurious to the welfare of you or to others closely associated with you.

17. have staff refrain from disclosing to anyone the fact that you have previously received or are currently receiving any type of mental health or substance use treatment, or from disclosing or delivering to anyone any information or material that you disclosed or provided to any staff member of Pawnee during any process of diagnosis and/or treatment.
 - a. This right shall be automatically claimed by Pawnee on your behalf unless you expressly waive the privilege, in writing, or unless staff are required to do so by law or a proper court order;
 - b. You have the right not to be fingerprinted, photographed or recorded without consent, except for:
 - i. Photographing for identification and administrative purposes as provided by R03-602 or;
 - ii. Video recordings used for security purposes that are maintained only on a temporary basis.
18. exercise your client rights by substitute means, including the use of advance directives, a living will, a durable power of attorney for health care decisions, or through springing powers provided for within a guardianship.
19. be accompanied by a service dog on agency premises. No extra charge is levied because of the service dog's presence, however, the service dog user is liable for any damages to the premises that the dog might cause.
20. request a different treatment provider, within the limits of Pawnee's ability to provide an alternative.
21. be informed at the time of admission and before receiving treatment services (except for a treatment service provided to you experiencing a crisis situation) of the fees you will be required to pay and refund policies and procedures. A discounted/sliding fee schedule is available if you qualify.
22. have the right to request and receive an explanation of your bills and charges for services.
23. receive treatment recommendations and referrals, if applicable, when you are to be discharged or transferred.
24. know the name and credentials of your treatment providers.
25. make a complaint in accordance with KAR 30-60-51 concerning a violation of any of the rights listed in this regulation or concerning any other matter, and the right to be informed of the procedures and process for making a complaint, as well as to receive a response to a grievance in a timely and impartial manner. You have the right to be free from retaliation for submitting a grievance to Pawnee administration, Kansas Department for Aging and Disability Services (KDADS), or other entity.
 - Kansas Department for Aging and Disability Services, Behavioral Health Services - Mental Health
New England Building
503 S. Kansas Ave.
Topeka, KS 66603
Phone: (785) 296-3471
Fax: (785) 296-6142

For addiction and prevention service same address as above but phone/fax is:
Phone: (785) 296-6807
Fax: (785) 296-7275

If Pawnee Mental Health Services provided residential or inpatient Alcohol and Drug treatment the following additional client rights would apply:

- Participants would be provided with a safe, sanitary and humane living environment that provides privacy and promotes dignity.
- Participants would experience confidential, uncensored, private communication that includes letters, telephone calls and personal visits with an attorney, personal physician, clergy, department of KDADS staff or other individual unless restriction of such communication is clinically indicated and is documented in the client record.
- Participants would be free to engage in or refrain from individual religious or spiritual practice or belief.